

# The Annual Quality Assurance Report (AQAR) of the IQAC

2017-2018

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Sri Sarada Niketan College of Science for Women. Karur-5.

1.2 Address Line 1

Esanatham Road

Address Line 2

Thanthonimalai (Post), Kodangipatti Village. Saradapuri,

City/Town

Karur

State

Tamilnadu

Pin Code

639 005.

Institution e-mail address

rkt.ssnck@gmail.com

Contact Nos.

8098609807

Name of the Head of the Institution:

Dr. (Mrs). T. Manimegalai

Tel. No. with STD Code:

9489151733

Mobile:

8098609807

Name of the IQAC Co-ordinator:

Ms.S.Kavitha

Mobile:

9894622066

IQAC e-mail address:

iqac.ssnck@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

TNCOGN10168

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom

of your institution's Accreditation Certificate)

EC(SC)/32/RAR/TNCOGN10168

1.5 Website address:

www.saradaniketankarur.org

Web-link of the AQAR:

http://saradaniketankarur.org/iqac/aqar/

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	2 stars	-	2002	2007
2	2 <sup>nd</sup> Cycle	B Grade	2.36	2018	2023

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25.05.2012

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted on 23-11-2017
- ii. AQAR 2013-14 submitted on 27-11-2017
- iii. AQAR 2014-15 submitted on 28-11-2017
- iv. AQAR2015-16 submitted on 29-11-2017
- v. AQAR2016-17 submitted on 29-11-2017

1.10 Institutional Status

University  State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  - No

Regulatory Agency approved Institution Yes  - No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  - Men  - Women

Urban  - Rural  Tribal  -

Financial Status Grant-in-aid  - UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  - Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  - PEI (Phys Edu)  -

TEI (Edu)  Engineering  Health Science  Management  -

Others (Specify)

NA

#### 1.12 Name of the Affiliating University (*for the Colleges*)

Bharathidasan University,  
Tiruchirappalli, Tamilnadu

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  NA

University with Potential for Excellence  NA

UGC-CPE  NA

DST Star Scheme  NA

UGC-CE  NA

UGC-Special Assistance Programme  NA

DST-FIST  NA

UGC-Innovative PG programmes  NA

Any other (*Specify*)  NA

UGC-COP Programmes  NA

## 2. IQAC Composition and Activities

2.1 No. of Teachers	8
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	16

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No. Faculty	<input type="text" value="8"/>
Non-Teaching Staff	<input type="text" value="2"/>
Students	<input type="text" value="4"/>
Alumni	<input type="text" value="3"/>
Others	<input type="text" value="3"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Organised Two Days National Conference on Connecting Digital divide through Academic and public libraries on 1<sup>st</sup>& 2<sup>nd</sup> December 2017 sponsored by Raja Rammohun Roy Library Foundation, Kolkatta,
2. Organised Three Days Science Academies' Lecture Workshop on "Linear Algebra and its Application" (SALW-18) on January 1 – 3, 2018, sponsored by Joint Science Educational Panel, Bangalore.
3. Organised Three days programme on "Nationwide Awareness Creation Competition on Legal Rights of Women" sponsored by National Commission for Women (NCW) on October 30, 31 and November 1.
4. Implemented NPTEL Online Courses.
5. Organized Faculty Development Programme for all and Orientation Programme for fresh faculty members.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To Apply for the NAAC-Reaccreditation by December 2017.	Applied for NAAC Re-accreditation.
To Introduce Research courses by or after 2018-19 ( M.Phil – Maths, Chemistry and Computer Science).	Decided to apply for the referred courses after Re-accreditation
To apply and Establish Research Centre (Commerce).	After receiving the guideship recognition from the University
Shift of admin office and Principal's office to Muthamizh block	New Admin Block constructed and shifted.
To enhance placements	It is in Process
To strengthen Institution-Industry Interaction.	It is in Process
To introduce Dossier system.	Decided to introduce from 2018-19

\* Attach the Academic Calendar of the year as Annexure.

Date	Particulars	Date	Particulars
14.06.2017	Odd Semester Reopening	04.12.2018	Even Semester Reopening
24.07.2017	CIA – I	18.01.2018	CIA – I
28.08.2017	CIA - II	19.02.2018	CIA – II
03.10.2017	CIA – III	28.03.2018	CIA – III
03.11.2017	Odd Semester Examination	20.02.2018	College Day
08.08.2017	Cultural Fest	16.03.2018	Lighting Ceremony
30.12.2017	Sports Day	18.03.2018	Even Semester Examination

2.15 Whether the AQAR was placed in statutory body    Yes  No   
 Management  Syndicate  Any other body

- |  |
|--|
| <ul style="list-style-type: none"> <li>a) To apply for Reaccreditation</li> <li>b) To apply for Research Centre in Commerce</li> <li>c) To complete the Admin block</li> <li>d) To introduce the Dossier system for the students.</li> </ul> |
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## 2017-2018

### Part – B

#### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	-	1	-
PG	7	-	7	-
UG	11	-	11	-
PG Diploma	1	-	1	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
M.Phil.,	2	-	2	-
Others-	1 Annexure I	1	2	-
<b>Total</b>	<b>24</b>	<b>1</b>	<b>25</b>	<b>-</b>
Interdisciplinary	-	-	-	-
Innovative From the University Organised by the Institution	11 Annexure II Annexure III	-	-	-

#### **ANNEXURE I**

1. Type Writing (English, Tamil – Lower and Higher)
2. COA (Computer on Office Automation)

#### **ANNEXURE II**

Name of the Department	Name of the Course
Actuarial Science	PGDAS

#### **ANNEXURE III**

S.No	Name of the Courses organized by our college
1	Certificate in Yoga
2	Certificate in Sanskrit
3	Certificate in Spoken English
4	Certificate in Library & Information Science
5	Certificate in Basics in Computer Applications
6	Certificate in Art out of Waste
7	Certificate in Embroidery and Design
8	Certificate in Doll Making
9	Certificate in Tailoring
10	Certificate in Basket Making

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options –  
**CBCS & Elective Option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12 (UG) + 7 (PG) + 2 (M.Phil)
Trimester	NA
Annual	Certificate/Diploma courses

1.3 Feedback from stakeholders\*(*On all aspects*)

Alumni  Parents  Employers  Students

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. From 2016-17 batch onwards, the syllabus has been revised by the parent University. Some of the salient features are:

- New theory papers are introduced
- New Practical papers are introduced.
- Separate instructional hours are allocated to soft skill development.
- Some of the practical papers have been shuffled between semesters.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty -	Total	Asst. Professors	Associate Professors	Professors	Others
	57	57	-	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	14	14	-	-	-	-	-	-	14	14

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	60	11
Presented papers	09	61	-
Resource Persons	01	-	-

## 2.6 Innovative processes adopted by the institution in Teaching and Learning

1. ICT mode of teaching is used in all the departments as and when required.
2. By inter-departmental and inter collegiate participations in the academic and extra academic programmes the slow learners exhibit talents and enhance their level in participation in conferences and competitions.
3. Guest lectures by the external experts are organized at the college and at the departmental level help the students to have interaction towards innovative and creative constructive projects.
4. Contributions by the students to the college magazine promote critical, creative and innovative thinking.
5. Students are guided to use ICT enabled tools for their presentations in the class seminars, a component of CIA.
6. Every Wednesday, Yoga Classes are conducted for the students to improve their personality.
7. Faculty members take every care in promoting the slow and advanced learners with all possible innovative, systematic, sustaining and creative nature in teaching and learning.
8. The students are exposed to on line method of learning (NPTEL), You tube, audio-visual teaching and learning etc.
9. Impart social responsibility with students NSS & Consumer Club activities regularly.
10. Organize industrial visit to various organizations help the students to gain real experience about the outside world.

2.7 Total No. of actual teaching days during this academic year

ODD – 96 &  
EVEN - 95

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open book, Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-Choice Questions)

1. Examinations and Evaluations are conducted as per the guidelines of Controller of Examinations, Bharathidasan University. Both internal and external assessments are done. For UG, PG & M. Phil students, the internal assessment includes test, assignment and seminar.
2. Provision for getting Photocopy of the answer scripts of the University examinations for the students who want to check back the marks/valuation.
3. Department of Computer science and Computer applications offered practice/workshop for answering online MCQ for final year students and staff who appear for competitive examinations.

2.9 No. of faculty members involved in curriculum restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	-	-
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2.10 Average percentage of attendance of students

87.26

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no of Students appeared	Division (in %)				
		Distinction	I	II	III	PASS
B.A., Tamil	11	-	11	-	-	100
B.A., English	35	-	8	11	1	57.14
B.Sc., Mathematics	49	18	28	-	-	93.88
B.Sc., Physics	10	1	8	-	-	90.00
B.Sc., Chemistry	31	3	22	-	-	80.65
B.Sc., Microbiology	11	5	6	-	-	83.33
B.Sc., Computer Science	9	6	3	-	-	100
B.C.A	16	7	9	-	-	100



B.Com	25	-	22	2	-	96.00
B.Com (C.A)	49	-	47	2	-	100
B.B.A	6	-	6	-	-	100
M.A., Tamil	2	-	2	-	-	100
M.Sc., Mathematics	2	-	1	1	-	100
M.Sc., Chemistry	1	-	1	-	-	100
M.Sc., Microbiology	2	2	-	-	-	100
M.Sc., Computer Science	7	2	5	-	-	100
M.Com.,	10	-	10	-	-	100
M.C.A	4	-	4	-	-	100
M.Phil., Tamil	3	3	-	-	-	100
M.Phil., Commerce	2	2	-	-	-	100

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC conducts periodic assessment of teaching and learning process.
2. IQAC suggested the departments to give teaching practice for M.Phil., scholars during the course of study.
3. Students counselling is conducted to ease the academic problems of the students.
4. IQAC constantly motivated the all faculty members to update their teaching skill by attending FDP/refresher/orientation programmes conducted by outside sources.
5. IQAC insists independent and interactive learning of the students for the exposure of the students to various Search Engines and NPTEL resources.
6. Through Management IQAC arranges Internet facility in the library for the benefit of the staff members and students to refer and prepare the study materials for their teaching, learning and research respectively.
8. Feedback from the students is collected by IQAC regularly at the end of every semester. Based on the analysis of the feedback, suggestions are given to those teachers who are having opportunities to improve upon.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
Faculty Improvement Programme	57
HRD programmes	Nil
Orientation programmes	14
Faculty exchange programme	Nil
Workshops	Nil
National Seminar	57

## 2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	-	-	-
Technical Staff	6	-	-	-
Workers	-	-	-	Drivers 7; Security 3; House keeping 6

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC through R&D cell has created basic ecosystem for innovations including incubation of the students towards research initiative on creation and transfer of knowledge by way introduction of individual and group projects at the final semester though not obligatory from University.
2. Research committee formed to monitor the research activities
3. IQAC motivates all the faculty members to do Ph.D.
4. The college offers facility access to internet facility for research work of students.
5. The doctorate awardees are honoured with Kuthuvillaku along with a cash award.
6. Faculty members are encouraged to do minor and major project in the related area.
7. Department of Chemistry offers Training to the students on consultancy services for potable water quality parameters
8. Department of Physics offers training to students on consultancy services towards purchase of electronic gadgets for domestic purpose
9. Department of Computer Science offers orientation to the students to create Power Point Presentation for paper presentations.
10. Department of Commerce offers services related to Banking. Services includes filling up of deposit slip, withdrawal slip, Demand Draft etc.

#### 3.2 Details regarding major projects- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	2	-
Outlay in Rs. Lakhs	-	1,32,500 (1,15,000+75,000)	2,15,000 (1,00,000+1,15,000)	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	01	-
Non-Peer Review Journals	01	-	-
e-Journals	02	-	-
Conference proceedings	-	34	-

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	1. Raja Rammohun Roy Library Foundation, Kolkatta,	1,00,000	1,00,000
		2. Joint Science Educational Panel, Bangalore	2,01,500	2,01,500
Students research projects <i>(other than compulsory by the University)</i>	2017-2018	Management	-	20,000
Any other (Specify)	-	-	-	-
<b>Total</b>	-	-	<b>3,01,500</b>	<b>3,21,500</b>

### 3.7 No. of books published

i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

S. No	Name of the Book	ISBN Number	Author
01.	National Conference on Connecting Digital divide through Academic and public libraries	978-81-934352-0-5	Dr.R.Anitha (Co-ordinator) & P.Anitha (Librarian)

### 3.8 No. of University Departments receiving funds from -NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges- Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy  (Worth Rs. 11,000)

previously given in AQAR. Now, it is to be altered sir.

S.No	Department	Services rendered	Amount (Rs)
1.	Chemistry	Testing potable water quality	3,100
2.	Physics	Consultancy towards purchase of electronic goods/appliances	2,900
3.	Computer Science	Guidance towards purchase of hardware and software to rural computer centres	3,250
4.	Commerce	Banking Services Procedures	1,750

3.11 No. of conferences organized by the Institution-

Level	International	National	State	University	College
Number	-	12	-	-	-
Sponsoring agencies	-	10 Conferences - College Management.	-	-	-
		1 Conference - Raja Rammohun Roy Library Foundation, Kolkatta.			
		1 Workshop - Joint Science Educational Panel, Bangalore			

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations

International

National

Any other

S.No	Name of the Institution	Purpose
1.	Vivekananda college, Tiruvedagam	To share Library resources.
2.	Sri Sarada College for Women, Tirunelveli	To share Library resources and to train the sports students
3.	Sri Sarada Matriculation Higher Secondary school, Madurai	To avail admission for the students of the school with priority.
4.	GUIMAX Academy, Palayamkottai	For training practice in spoken English for students.
5.	Carlisle Brakes & Friction, Chennai	For Entrepreneurial Development Programme
6.	Sri Sarada Higher Secondary School, Karur.	To avail admission for the students with priority.
7.	District Central Library, Karur.	For the students visit and conduct of conferences
8.	Sri Venkateswara Technical Institute	For the conduct of Computer Office Automation
9.	Non-Formal Sanskrit Centre	For promoting the LSRW skill of Sanskrit language

3.14 No. of linkages created during this year

5

S.No	Institutions	Purpose (For events participation, IV, field visits, Training Programmes, Awareness generation)
1.	GUIMAX Academy, Palayamkottai	To develop the communication skills and personality development of the students
2.	Thiagarajar College, Madurai.	Academic Programmes/conferences/training
3.	Sri Sarada College, Tirunelveli.	Academics and events participation.
4.	Vivekananda College, Tiruvedakam	Academics /conferences/training
5.	Sri Sarada Higher Secondary School, Kaur	Career Guidance

3.15 Total budget for research for current year in lakhs:

From funding agency

-

From Management of University/College

0.16

Total

0.16

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Ph. D. Guides

1

No. of Students

7

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

150

State level

-

National level

-

International Level

-

College level

592

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S.No	Date	Title of the Programme	Organised by/Resource Person	Place	Beneficiaries
<b>NSS</b>					
1	21.06.2017	International Yoga Day celebration	Mr. M. Madhavan, Vivekananda Institute of Yoga Therapy, Karur.	College Auditorium	632
2	28.06.2017	Voters Day - Competitions	Mrs. K.S. Kavitha, NSS Programme Officer, Sri Sarada Niketan College Science for Women, Karur.	College Auditorium	23
3	05.07.2017	Awareness Programme on "Hygienic food"	Mr. M.Sandhanaraj, Food Safety Committee, Chennai.	Sri Sarada Niketan College of Science for Women, Karur	614
4	06.07.2017	One Student One Tree	NSS Programme Officers- Ms.K.S.Kavitha, Ms.P.Devi &Ms.M.Yamuna	Sri Sarada Niketan College of Science for Women, Karur. (College campus)	136
5	07.07.2017	Awareness towards conservation/harvesting of Rain water	Ms.S.Thenmozhi,Asst.Prof. of B.B.A,Sri Sarada Niketan College of Science for Women , Karur.	Seminar Hall	132
6	11.07.2017	Orientation Programme for New volunteers	Mrs. K.S. Kavitha, NSS Programme Officer, Sri Sarada Niketan College Science for Women, Karur.	College Auditorium	141
7	18.07.2017	World Population Day Competitions.	Ms.M.Yamuna NSS Programme Officer, Sri Sarada Niketan College Science for Women, Karur.	Government Arts College Karur.	10
8	21.07.2017	One day work shop for school students	Mr.M.Madhavan, Vivekananda Institute of Yoga Therapy, Karur.	College Auditorium	182
9	24.07.2017	World Population Day Rally.	Mr.G.Govindaraj, IAS, District Collector, Karur.	Collector office to Government Arts college (Autonomous) Karur.	42

10	05.08.2017	Tree Maintenance	Mrs. K.S. Kavitha, NSS Programme Officer, Sri Sarada Niketan College Science for Women, Karur.	College Campus	38
11	11.08.2017	Cultural Programmes on "Humanity"	Yatiswari Neelakanta priya Amba, Secretary, Sri Sarada Niketan College of Science for Women, Karur.	College Auditorium	623
12	15.08.2017	Independence Day Celebrations	Yatiswari Neelakanta priya Amba, Secretary, Sri Sarada Niketan College of Science for Women, Karur.	College campus	641
13	17.08.2017	Awareness programme on road safety	Mr.P.Rajaram, Omsakthi, Driving School, Karur.	College Auditorium	132
14	22.08.2017	Yoga and meditation practice	Mrs.K.Poongodi, Physical Directress, Sri Sarda Niketan College of Science for Women, Karur.	College Auditorium	44
15	28.08.2017	Pledge taken for Sadbhavana Diwas	Yatiswari Neelakantapriya Amba, Secretary, Sri Sarada Niketan College of Science for Women, Karur	College Play Ground	286
16	30.08.2017	Old age Home Visiting	NSS Programme Officers- Ms.P.Devi , Sri Sarada Niketan College of Science for Women, Karur	Manavadi.	18
17	01.09.2017	Nilavembu Kasayam Distribution	NSS Programme Officers- Ms.K.S.Kavitha, Ms.P.Devi &Ms.M.Yamuna, Sri Sarada Niketan College of Science for Women, Karur	College Auditorium	651
18	06.09.2017	Development of Leadership qualities	Prof (Major) P. Chandrasekaran, Former Principal, MS University Constituent Model College, Nagalapuram	College Auditorium	134
19	11.09.2017	Tree Plantation	Mr. S.Thangavel, District Prosecutor, Karur.	College Campus	16
20	13.09.2017	Rain water harvesting &Water management seminar	Ms.M.Uma Assistant Professor of Computer Science., Sri Sarada Niketan College Science for Women, Karur.	Seminar Hall	82
21	18.09.2017	Temple cleaning	NSS Programme Officer- Ms.M.Yamuna	Sri Pasupaathi easwarea Temple, Karur	36
22	20.09.2017	Awareness created towards Disaster management.	Prof (Major) P. Chandrasekaran, Former Principal, MS University constituent Model College, Nagalapuram	College Auditorium	546
23	24.09.2017	NSS Day Celebration & Honouring the NSS Volunteers	Dr. T. Manimegalai, Principal, Sri Sarada Niketan, College of Science for Women, Karur.	College Auditorium	284
24	25.09.2017	Programme on menstrual Hygiene management.	Ms. M . Dhivya, Head Department of Microbiology, Sri Sarada Niketan College of Science for Women, Karur..	College Auditorium	94
25	27.09.2017	Tree Plantation	Mr.R.Thangavel B.Sc.,B.L District Judge,District legal service Authority,Karur.	College Campus	25
26	28.09.2017	Identification of Anaemic students	Rainbow Blood Bank, Karur.	College Auditorium	53

27	07.10.2017	Blood group identification	Mr.A.Raja,Public Relation Officer,Volunteer Blood bank ,Karur.	College Auditorium	147
28	11.10.2017	Primary Health centre cleaning	NSS Programme Officer- Ms.K.S.Kavitha, Sri SaradaNiketan College of Science for Women, Karur.	Government Hospital Kodankipatti	53
29	14.10.2017	Youth Awakening day Celebration	Yatiswari Amirthapriya Amba, Sri SaradaNiketan College of Science for Women, Karur.	College Auditorium	523
30	07.12.2017	Blood Donation for Emergency Purpose	Rainbow Blood Bank, Karur.	College Seminar Hall	4
31	09.12.2017	One Student One Tree by hostel volunteers	Swami Bakthananda,Administrator, Sri SaradaNiketan College of Science for Women, Karur.	College Campus	55
32	10.12.2017	World Human Rights Day	Mrs.M.Tamilselvi, Assistant Professor in Computer Science, Sri Sarada Nieketan College of Science for Women, Karur.	College Auditorium	632
33	24.12.2017	Consumer Day Celebration	Mr.K.K.Chokkaligam, Secretary Global Social Welfare Association,Karur.	College Auditorium	640
34	12.01.2018	Youth Day Celebration	Yatiswari Amirthapriya Amba, Sri SaradaNiketan College of Science for Women, Karur.	College Auditorium	653
35	25.01.2018	Voters Day Rally	Mr.G.Govindaraj, IAS, District Collector,Karur.	Government arts college (Autonomous) to Collector office Karur.	45
36	29.01.2018	Campus Cleaning	NSS Programme Officers	College Campus	42
37	14.02.2018	Natural ResourcesConservation	Mr.ThiJayansenthilkumar, South Region, Petroleum Conservation, Research Association, Karur.	College Auditorium	91
38	20.02.2018	Food Fair (Organic Products)	NSS Programme Officers- Ms.K.S.Kavitha Sri Sarada Niketan College of Science for Women, Karur	College Campus	46
39	12.03.2018	Interview Based Training	Ms.K.V.Nithya,Asst.Prof Computer Science, Sri Sarada Niketan College of Science for Women, Karur.		
40	21.03.2018	International Forest Day Celebration	Mr. T.Anbalagan, IAS, District Collector, Karur.	College Auditorium	643
41	22.03.2018	World Water Day Celebration	Mr.S.Manavalan,Asst.Prof of Economics,Cambridge College, Karur.	College Seminar Hall	48

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42	11.12.2017	Importance of cleanliness	Dr.S.Ilavarasi, Assistant Professor in Tamil, Sri Sarada Niketan College of Science for Women, Karur	Koravapatti	62
43	12.12.2017	Awareness on Personal hygiene	Ms.M.Dhivya, Head, Department of Micro Biology, Sri SaradaNiekatan college of Science for Women, Karur	Kadhasarapatti	96
44	13.12.2017	Awareness on Global warming	Mr. Jerald, District Environmental Officer, Karur.	Thamanaikanptti,	87
45	14.12.2017	Healthy society-its importance	Ms. P.Devi, Assistant Professor in Tamil, Sri Sarada Niketan College of Science for Women, Karur.	Kadhasarapatti	92



46	15.12.2017	Awareness towards abolishment of polythene bags	Mrs.K.S.Kavitha, Head, Department of Business Administration, Sri Sarada Niketan College of Science for Women, Karur.	Koravapatti	88
47	16.12.2017	Awareness towards dengue fever	Ms.M.Yamuna, Assistant Professor in English, Sri Sarada Niketan College of Science for Women, Karur.	Thamanaikanptti,	79
48	17.12.2017	Tree plantation	Mr.A.Anbu, Regional Forest Officer, Karur.	Kadhasarapatti	86
49	11.12.2017	Use of organic products	Mrs.P.Mouli, Head, Department of Physics, Sri Sarada Niketan College of Science for women, Karur	Kadhasarapatti	72
50	12.12.2017	Clean India	Lion.Er.Sundarajan, Secretary, Lions club of Karur host, Karur.	Thamanaikanpatti,	92
51	13.12.2017	Solid waste management	Ms.T.M.Saranya, Assistant Professor in Chemistry, Sri Sarada Niketan College of Science for Women, Karur.	Koravapatti	82
52	13.12.2017	School campus cleaning	NSS Volunteers.	Koravapatti	53
53	14.12.2017	Youth for cleanliness	Mrs. B. Balamohana, District Extensive Education Officer, Collectorate, Karur.	Kadhasarapatti	62
54	15.12.2017	Usage of dustbin	Mrs B. Kiruthika Devi, Assistant Professor in Mathematics, Sri Sarada Niketan College of Science for Women, Karur.	Thamanaikanptti,	
55	15.12.2017	Temple cleaning	NSS Volunteers.	Koravapatti	54
56	16.12.2017	Art out of waste	Ms.G.Kaviya, Assistant Professor in English, Sri Sarada Niketan College of Science for Women, Karur.	Kadhasarapatti	53
<b>YRC &amp; RRC</b>					
1	22.12.2017	Awareness Programme on AIDS & HIV	A.Mohana Sundaram ICTC Counsellor T.Vinitha ICTC Counsellor R.Kalpana STI Counsellor	Sri Sarada Niketan College of Science for Women, Karur	92
2	28.01.2018	Awareness Programme on Violence on Women	Dr.N. Sivamani, Priyanka Nursing Home, Karur	Sri Sarada Niketan College of Science for Women, Karur	598
3	20.12.2018	Blood donation programme	-	Sri Sarada Niketan College of Science for Women, Karur	5
4	5.12.2017	Blood donation Awareness programme	Mr. D.Raja, Voluntary Blood Bank, Karur.	Sri Sarada Niketan College of Science for Women, Karur	147
5	05.02.2018	Awareness programme On Feticide & Infanticide	Dr. G. Srinivasan , Abi Skin Clinic, Karur.	Sri Sarada Niketan College of Science for Women, Karur	612
<b>CONSUMER CLUB</b>					
6	24/8/2017	Gas awareness programme Kandhasarapatti	K.Muruganantham, Director of Candle Trust	Kandhasarapatti	76
7	27/9/2017	Legal awareness camp and tree plantation programme	R.Thangavel, Secretary, Public prosecutor, District Legal Literacy, Karur.	Sri Sarada Niketan College of Science for Women, Karur	148

8	28/10/2017	Dengu Awareness Rally	K.K.Chokalingam, President of Global Social welfare protection movement.	Koravapatti	92
9	4/4/2018	Safety and healthy food identification training	K.Santhanarajan & muthaiyan, Director of Indian consumer.	Sri Sarada Niketan College of Science for Women, Karur	88
<b>WOMEN CELL</b>					
10	11.10.2017	Child Infants Day	Ms. M. Radha, Assistant Professor of Mathematics. Sri Sarada Niketan College of Science for Women, Karur – 5..	Sri Sarada Niketan College of Science for Women, Karur	618
11	30.10.2017	Legal Rights of Women	Ms. K. Renuka, Legal Advisor, Karur.	Sri Sarada Niketan College of Science for Women, Karur	632
12	8.3.2018	Women's day celebration	Mr. S.Pushparajan & Mrs. P. Kavitha Pushparajan, Pupa Company, Karur	Sri Sarada Niketan College of Science for Women, Karur	626

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities: -

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	247 Acres	Nil	Sri Ramakrishna Ashramam, Sri Sarada Samiti	247 Acres
Class rooms	49 (24,001 Sq.ft)	Nil		49 (24,001 Sq.ft)
Laboratories	4 (8,026 Sq.ft)	Nil		4 (8,026 Sq.ft)
Seminar Halls	1 (1,846 Sq.ft)	Nil		1 (1,846 Sq.ft)
No. of important equipment's purchased ( $\geq$ 1-0 lakh) during the current year.	146	11		157
Value of the equipment purchased during the year (Rs. in Lakhs)	1.96	0.54		2.50
Others	15 (1,36,032 Sq.ft)			15 (1,36,032 Sq.ft)

#### 4.2 Computerization of administration and library

1. Our college administrative office is provided with computers for preparing University documents, Staff and Students particulars, Pay Bill, Accounts, Scholarship details, Fee details and Admission details.
2. Circulars are transmitted through e - mail towards paperless communication information dissemination initiative.
3. In the library the internet facility is available to the users for the accessing of e-journals and e-materials.
4. Bar code system is in practice for effective usage.
5. Accessing, issue and return of library books are managed through software package (KOHA)

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5,653	87,78,533	648	45,254	6,301	8,82,378
Reference Books	5,425	81,28,852	640	43,144	6,065	8,56,029
e-Books	-	-	-	-	-	-
Journals	33	16,000	2	1,700	35	17,700
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	76	2,280	18	540	94	2,820
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	57	51	51	03	-	04	-	-
Added	12	-	-	-	-	-	10	2
Total	69	51	51	03	-	04	10	2

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Every department has been provided with lab-top with wi-fi connection. Expansion of e-technology has enhanced the use of computers in curriculum delivery, teaching, learning, evaluation and research.
2. All the faculty members use LCD and Smart class in their teaching methodology depending upon the need.
3. Students are encouraged to make use of Internet facility and to learn through open study resources.
4. NPTEL online courses are conducted for the students.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.1.30
ii) Campus Infrastructure and facilities	Rs. 43.66
iii) Equipments	Rs.34.30
iv) Others	Rs. 12.61
<b>Total:</b>	<b>Rs.91.87</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

To empower the students and enrich their personality, IQAC takes the following efforts:

1. Appropriate Committees are formed to provide needed Support Services for the benefit of the students.
2. Scholarships are obtained from opt sources and it is distributed to the eligible .
3. Slow learners were identified and given extra coaching and trained with previous years question papers.
4. To enhance student's knowledge Guest Lecturers, Seminars & Workshops are organized.
5. All departments have book bank and books are issued to students for reference.
6. Academic, Personal career, Psycho-Social counselling services is given to the needy students through the concerned cell.
7. Spoken English classes are organized for the first year students and communicative English classes are provided for the remaining students.
8. Students are motivated to participate in Inter-collegiate symposium and quiz competitions and also Industrial visit are arranged to expose the students to actual working environment and enhance their knowledge and skill.
9. Mock interviews and group discussions are organized to prepare the students for the job market.
10. Quiz practice mode, role play, group discussion, debates, competitions etc are arranged to the students for promoting the interactive learning skill.
11. Women entrepreneurs are invited and vocational trainings are imparted through various Certificate courses.
12. Add on courses such as Typewriting, Computer literacy courses are organized to equip the students for their career opportunities.
13. Personal counselling is given by professional counsellors and teachers to minimise the dropout .
14. Life training programmes (social, spiritual, cultural, moral and emotional) are provided through the various academic forums and guest lectures.

#### 5.2 Efforts made by the institution for tracking the progression

1. To evaluate the academic progress of the students CIA tests are conducted periodically.
2. Preparation for examination, time management and presentation skills are regularly instructed to the students to enable them to score more percentage in the University examinations.
3. To improve the academic performance and self-confidence of the students class counsellors give necessary support.
4. The Career Guidance Cell and the Placement Cell conduct training programmes on interview techniques for students and arrange job fairs in collaboration with companies for on-campus and off-campus recruitments.
5. All department faculties highlight the prospects and employment opportunities available for the students and also motivate the students to undergo higher education at the Institution appropriate to their accessibility.
6. Provision of Add-on courses help the students to be empowered and employed.
7. Parents Students Teachers Colloquium (PSTC) plays a major role in tracking the student's performance in curricular, co-curricular, and extra-curricular programmes.

#### 5.3 (a) Total Number of students

UG	PG	M.Phil.,	Ph.D
585	66	14	3

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	-	-		668	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
19	178	04	556	02	757	18	158	4	488	-	668

Demand ratio =35.12%

Dropout % =10.23%

#### 5.4 Details of student support mechanism for coaching for competitive examinations:

1. Coaching classes for UGC NET/SET examinations are conducted for both the staff and students
2. Faculty members of Commerce and Management guided the final year UG students to appear for CA, ICWAI & TANCET entrance examination.
3. Mock tests and associated trainings are conducted for students appearing competitive exams
4. Group discussion and mock interviews are arranged for the students to improve their soft skills.
5. Newspapers and books for competitive examination are available at General Library to improve the knowledge regarding current affairs.
6. Multiple copies of study materials for competitive examination are available in General Library.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

#### 5.6 Details of student counselling and career guidance

##### Student Counseling:

1. Students are observed periodically on their personal issues like regularity in attendance, depression, stress, difficulty in making decisions, health, marriage, lack of communication, Poor academic performance, etc.,
2. Dropout due to marriage is identified and required counselling is given to the student and their parents to overcome the problem of dropout.
3. Students are counselled regarding self-discipline, importance of studies, respect to the parents and teachers, public behaviour, individual and social responsibility, prayer, and time management.

##### Career Guidance:

1. Subject teachers give guidance on scope and career opportunities in their respective subjects
2. Experts are invited to enlighten the students on the selection of their professional career.
3. At the time of industrial visit, the students are exposed to variety of career opportunities through the industry executives.
4. Counselling Cell organizes awareness programme on the topics of Health & Hygiene and Adolescent Behaviour

No. of students benefited

### 5.7 Details of campus placement:

On Campus			Off Campus
No. of Organizations visited	No. of Students Participated	No. of Students Placed	No. of Students Placed
10	166	15	Participated – 32 Placed - 9

### 5.8 Details of gender sensitization programmes

1. All final year UG students have Gender Studies paper as a part of their curriculum.
2. AIDS awareness programme was conducted by RRC on 22.12.2017
3. Importance of being a woman is often explained with example from the National epics.
4. “The Role of women in an ideal family and society for building future India” is stressed/briefed almost every day during morning assembly.
5. Three days programme on “Nationwide Awareness Creation Competition on Legal Rights of Women” sponsored by National Commission for Women (NCW) was held during October 30 31 and November 1 at our college. Legal Rights competition was also conducted and distributed cash award to the winners.
6. World Women’s Day programme was organised on 08.03.18 by Women Cell.
7. Awareness towards breast cancer programme was organised by Commerce Department.
8. Yoga practice specific to women’s health is given and Yoga is compulsory for all.
9. Students participated and won prizes in the Gender Fest 2018 organized by Centre for Women studies, Bharathidasan University, Trichy.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="01"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
District	<input type="text" value="12"/>	Inter-college	<input type="text" value="04"/>		

#### No. of students participated in cultural events

State/ University level	<input type="text" value="49"/>	National level	<input type="text" value="28"/>	International level	<input type="text" value="-"/>
College	<input type="text" value="300"/>	Inter-college	<input type="text" value="29"/>		

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
District	<input type="text" value="12"/>	Inter-college	<input type="text" value="-"/>		
Cultural: State/ University level	<input type="text" value="14"/>	National level	<input type="text" value="1"/>	International level	<input type="text" value="-"/>
College	<input type="text" value="120"/>	Inter-college	<input type="text" value="11"/>		

## 5.10 Scholarships and Financial Support

	Number of Students	Amount (Rs)
Financial Support from institution	96	7,24,350
Financial Support from Government (Second & Third Year)	81	6,06,250
Financial Support from Government (First Year students)	49	Not received from the government
Financial Support from other sources	17	3,26,800
Number of students who received International/National recognitions	-	-

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

## 5.13 Major grievances of students (if any) redressed:

S.No	Grievances Reported	Grievances Redressed
1	Request Language Lab	Established
2	To fix Latches for some of the rest rooms	Completed
3	For the introduction of NPTEL Online Course	Implemented

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

The Vision of the college is that the girls who enter the portals of this Temple of Learning should leave it as, “Nirai Nangaiyar” - “the perfect women” and to encourage and enlighten the students for excellence in Higher education and Research.

##### **Mission**

The vision of the college will be accomplished

- by contributing to the society an appropriately educated, perfect young generation of women
- by infusing spiritual, ethical and moral values in the minds of the students of all disciplines.
- by achieving the all-round development of the willpower, emotion and cognition of the students through curricular, co-curricular and extra-curricular activities of the college.
- by encouraging and enlightening the students for excellence in higher education, research, extension and development.
- by reaching the unreached in social, intellectual, moral and cultural facets.
- by imbibing love on the motherland and an eager intent to invigorate her through active service with the sense of *esprit de corps*.
- by inculcating Unity in diversity, a sense of unity and respect for all religions coupled with firm adherence to one's own religion.

## 6.2 Does the Institution has a Management Information System

- a) Yes. Our institution has a Management Information System. The Management Committee formulates the transparent policy on setting up of infrastructure, maintenance and other innovations as required and proposed by the staff, students, parents, visitors as perceived from the society. Dissemination of information to the concerned are ensured for effective management.
- b) Administration
  1. Class Test Time Table
  2. Staff Time Table/Workload
  3. Department Time Table
  4. Classes deputation
  5. Communication of Universities to the departments by mail
  6. Submission of reports to the office or IQAC by mail
  7. Timely submission of Students Data Base to the Government for scholarships
- c) Admission
  1. Admission forms issue/Registration
  2. Preparing Merit List
  3. Selection List
  4. Admission List.
- d) Student Data
  1. Student personal/academic profile.
  2. Monthly/Semester wise attendance/lack of attendance
  3. Student fees details/defaulters.
  
  4. CIA-Exam/Evaluation/Progress Report/Result Analysis
  6. Feedback from students and parents.
  7. Besides manual circulation of communications/notices individually to classes/staff Members, Principal circulate information to staff and student through Online wherever whenever the formats are large.
  8. College News Board/Notice boards at all departments.
  9. College Calendar.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

1. Curriculum is planned by the Parent University and implemented by the faculty members judiciously.
2. Apart from the subjects prescribed in the curriculum, college conducts various courses to improve the student's Soft Skills, Leadership Qualities, Communication Skills and Entrepreneurship development.
3. The college has designed and developed curriculum for 10 Certificate Courses (given below) to prepare the students for the dynamic employment market.



### 6.3.2 Teaching and Learning

1. Slow learner centric approach and Advanced learner centric balanced approach is the priority given by the counsellor and course teachers.
2. Being the rural college and as students are largely from Tamil medium, every measure is taken to avoid complex amongst the students.
3. Book Bank Scheme, SCSL, Advanced Reading Materials (ARM) for Advanced Learners and ICT enabled teaching methods are introduced by the college to enhance the student learning.
4. Industrial visits are organized for the students to understand the implementation of the theory to practice.
5. The college conducts seminars and workshops on the thrust areas of the respective discipline. The inter-disciplinary seminars help teachers to keep abreast of happenings in the new frontiers.
6. Seminars/Workshops on Research Methodology allied thrust programmes help to inculcate research culture in the students before getting into research.
7. Industrial visits and hands on training helps to impart practical knowledge that interface academic and employment prospective.
8. General awareness regarding soft skills development, human rights are added to the existing curriculum enabling the students to face the competitive market.
9. It is conducted every year to equip students with soft skills in order to improve their personality and prepare them for the future world of allurements and intense competition. They receive training on communication skills, interview techniques, seminar presentations, leadership qualities, group discussions etc.
10. General awareness sessions are conducted by the teachers for one to one interaction with the students. Quiz practice mode, role play, group discussion, debates, competitions etc., are practiced for the promotion of interactive learning skill.
11. To promote Independent learning skill is promoted by Student seminar, Oratorical/essay competition, Case study analysis, home assignment, Seminar paper presentation/publication in the proceedings and journals, internships and paper reviews teachers motivate the students for self- study.

### 6.3.3 Examination and Evaluation

1. Assessment is done within the framework of the rules and guidelines of the university.
2. Every semester three CIAs are conducted to evaluate the students. It helps the students to get more marks in the University Examinations.
3. Internal Quality Assurance Cell (IQAC) scrutinize the model examination question papers and conduct the test vigilantly.
4. The evaluation pattern adopted by our college ensures creativity, originality and analytical thinking.
5. Re-examination is scheduled for students participating in sports, cultural events and to those appearing for various competitions/competitive examinations. Students are allowed to submit their assignments and to complete their practical at a later date with leverage.
6. At times of continuous sports practice, provision for one CIA exemption is in vogue very rarely. In such cases the average of two CIAs is taken for calculating final CIA for the concerned semester.
7. Sometimes the CIA schedule is rescheduled as per the importance of the event in which the students participate in order to avoid stress and strain for the students.

#### 6.3.4 Research and Development

Research Committee identifies means to facilitate and monitor the research activities of the college.

1. Faculty members and research scholars are encouraged to publish research papers in peer review journals with impact factor
2. It inspires and motivates the faculties to take up research projects and foster a culture of research among students and staff.
3. The Final year students are initiated to undertake Individual/Group Projects though not included/compulsory in the University curriculum.
4. Special incentives are given to the staff for presenting papers in National/International Conference/Publishing in the reputed journals
5. The cell motivates staff members to apply for various funding agencies for organizing Seminars/Conferences/Workshops.
6. The cell also urges the faculties to apply for the Major/Minor Research Projects in collaboration with sister institutions.
7. Suggest Faculty members to become the members of the professional Academic Bodies/Scientific bodies/ Editorial Board of reputed journals etc.,.

#### 6.3.5. Library, ICT and Physical Infrastructure/Instrumentation:

##### **Library**

1. The Library is equipped with sufficient quantity of Books. It has pleasant reading atmosphere and computerised.
2. All the books are bar-coded for effective use.
3. Easy accessibility of materials has been given to the users through KOHA.
4. Internet facility is given to the users of the Library for accessing e- journals and e-books.

##### **ICT**

1. Every department has been provided with lab-top with wi-fi connection. Expansion of e-technology has enhanced the use of computers in curriculum delivery, teaching, learning, evaluation and research.
2. All the faculty members use LCD and Smart class in their teaching methodology.
3. NPTEL online courses are conducted for the students.

##### **Physical infrastructure**

The institution has adequate physical facilities including class rooms, Laboratories. In addition the institution is having sufficient playgrounds, spacious hostel, Health Care Centre, Browsing centre, Typewriting centre, COA centre, Language Lab, Tailoring, canteen stores department, RO Plant, auditorium, smart class room, seminar hall, computer centre, sacred garden, dairy farm/agricultural farm for Microbiology department etc.,. Through this infrastructure, the institution strives to provide ample opportunities for the intellectual, cultural and physical development of young girls.

#### 6.3.6 Human Resource Management

1. The collaboration and harmony between the teaching and the supporting staff is a vital energy behind every success.
2. Works under the guidance of Academic Director and Principal ensure smooth functioning of the institution.
3. For the development of academic activities, human resources are effectively and efficiently utilized.
4. Every year college conducts a formal Induction Programme for newcomers for creating bondage between the seniors and the new faculty members.
5. In order to enhance capacities of faculty, Faculty Development Programmes such as orientation programmes, workshops and training programmes are organized.

### 6.3.7 Faculty and Staff recruitment

1. Applications are called for in leading National Dailies and through college website.
2. Teachers are selected by the duly constituted committee which comprises of the Secretary, Director/Advisor, Principal, and University Representative and Head of the concerned department.
3. On the scrutiny of applications, eligible candidates will be called for interview.
4. Candidates will be asked to take class on the topic chosen in front of the selection committee and candidates are assessed for 25 marks, with 5 vital aspects (5 marks each) namely: Self introduction and basic introduction about the topic, Voice-flow-clarity, Content- illustration- presentation, Interaction, Conclusion-Special merits.
5. During the personal interview their performance in the qualifying examinations are observed and candidates are selected on the basis of marks awarded by the selection committee.

### 6.3.8 Industry Interaction / Collaboration

S.No	Institution	Purpose
1	GUIMAX Academy	To develop the communication skills and personality development of the students.
2	Thiagarajar College, Madurai.	Academics and training events participation
3	Sri Sarada College, Tirunelveli.	Academics, extension activities and events
4	Vivekananda College, Tiruvedakam west	Academics, extension activities and events
5	Ayya Nadar Janaki Ammal College, Sivakasi.	For sharing communications on conferences/academic training programmes
6	District Central Library	To share library resources and research purposes.
7	Thaila silks, Karur	Invited to address/train guide in workshop, seminars, conferences, social meets, national celebrations including Alumnae Meet to the possible extent.
8	Chettinad Cements, Puliyur, Karur	Industry interaction is integrated in some courses by the way of sending students for Industrial visit and Project Training/internship

### 6.3.9 Admission of Students

1. The students are selected through their academic record and admission is made as per the Tamil Nadu Government norms and University.
2. As per State Government norms, marks obtained in the respective UG courses are considered for preparing merit lists for PG.
3. Percentage of marks in the PG Programme is considered for admission in M.Phil. Programme adhering the standard norms given by the University/DCE.
4. The College admission committee reviews the admission process every year.
5. The demand ratios for various courses are analyzed.
6. Student profile aspects namely their hailing from rural/urban, medium of instruction (English/Tamil), first graduate students, parentless children, physically challenged, sports, and ex-serviceman children are reviewed.
7. The review of admission process helps to manage the norms and reservation policies of University as well as Government in the admission.
8. The admission process helps the institute in the inclusion of minority communities and economically backward students.
9. Admission process is made systematically and it has helped to review category wise selection for different sections.

6.4 Welfare schemes for

Teaching	Management sanctions Casual Leave, Medical Leave, PF, Permission and On Duty with salary.
Non teaching	<ol style="list-style-type: none"> <li>1. Personal loans (advance, interest free loan) are given to staff at the time of emergency.</li> <li>2. Insurance scheme is adhered to teaching, non-teaching staff and students.</li> <li>3. Arranges transport facility at the time of emergency.</li> <li>4. Water purification by RO system is available in all the buildings.</li> <li>5. Health care centre to offer First Aid for emergency is available</li> </ol>
Students	<ol style="list-style-type: none"> <li>1. Canteen cum Stores is available in the campus</li> <li>2. Facility of paying admission fees in instalments is accepted by the management on request by the parent through the Principal.</li> <li>3. Economically weak students are given 50 to 100% fee concession on request to the management forwarded by the Principal/HOD.</li> <li>4. Students Welfare Committee focuses on all welfare aspects personally and academically.</li> </ol>

6.5 Total corpus fund generated

920/-

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Other university faculty members	Yes	Inter - Departmental
Administrative	Yes	N.Ramanujam & co	Yes	Sri Ramakrishna Tapovanam

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Constantly motivate to apply for autonomy.

### 6.11 Activities and support from the Alumnae Association

1. The College is having an Alumnae Association by name “Sarada Nandhini”.
2. The registration formalities are initiated and will be implemented by 2018.
3. Every year July Third Sunday is designated as Sarada Suta Alumnae Meet.
4. Alumnae are in constant contact with the college through alumnae association and through their respective department heads and members of monasteries too.
5. The outcome of the mentor-mentee system, the cordial relationship bred between the teachers and students during the course of study, makes alumnae to approach the teachers in all endeavors, instantaneous domestic issues and clarifications.
6. The College uses social media like College Website to be in touch with the alumnae.
7. Every final year student is molded and imbibed with the values/expectations/requirements of Alumnae and hence close networking is in practice.
8. Alumnae are invited as resource persons to share their experiences with the present students by way of forum meetings as resource persons/Guest of honour.
9. Alumnae willingly render their service for academic and extra-academic programmes.
10. Some alumnae are actively engaged in imparting value-added courses to the junior students as external expertise.
11. Helping the students with placement opportunities.
12. Assisting in Institutional growth by enriching infrastructural facilities by donating Steel Almirah, Staff Tables, Printer, Signboards, Library Books, Clock, Ceiling fans, etc.
13. The IQAC has an alumnae as a committee member.
14. Alumnae are employed as faculty and support staff in the college. They play an important role in academic and institutional development with commitment.
15. Alumnae who are eminent personalities and who have distinguished themselves in their chosen fields are invited to deliver guest lectures and have interactive sessions with the students.

### 6.12 Activities and support from the Parent – Teacher Association

#### **ACTIVITIES AND SUPPORT FROM THE PARENT TEACHERS ASSOCIATION**

1. This meet is organised in the institution in the form Parents – Students – Teachers Colloquium. (PSTC)
2. To the possible extent meets are organised 4 times in a year (as the most of the parents are workers and are not afford to be absent for work and bread winning)
3. At the time of admission/date of reopening, defined Parents meeting day, Annaiyar Jayanti day, Convocation day, Pada Pooja day and Lighting ceremony are the days the meetings are conducted.
4. During the PSTC, one of the parents is assigned/requested to address/hoist the flag/light the lamp

#### **SUPPORT**

1. As the college is remote and rural based, the students are economically weak and parents too are fragile. Our system functioning is little rigid from waking up to bedding with multifarious activities. The hostellers have duties of housekeeping, resource serving, performing decoration, performing pooja, performing meditation, kitchen practice etc. In the beginning though the students find different and difficult, latter adopt to the system. In this transition period the parents are supporting the college system and thereby the children become promising citizens.
2. In case of acute economic crisis if any of the parents represent the difficulty, the same is genuinely considered to provide reasonable concessions in food/fees or both.
3. The college is not subscribing any fee or other money collection from the parents or students for this colloquium.
4. In case of untimely situations, the parents are provided with free accommodation at our campus on emergency basis.

### 6.13 Development programmes for support staff

1. Orientation Programme in office administration was conducted.
2. Motivating them to take higher studies through IGNOU, TNOU, under DDE etc.
3. Non-Teaching staff are highly motivated for their higher education through financial support by the Management.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Our college has adopted several environment protective measures to maintain an eco-friendly campus. These practices induce the students to give care for nature and to bestow it to the forthcoming generations.

1. The Consumer club and NSS volunteers have conducted awareness on environmental pollution and planted saplings in and around the college campus on 27.09.2017.
2. Students from nearby areas are advised to take a walk or to come by bicycle.
3. Students are encouraged to use ink pens as it reduces plastic waste.
4. Electricity is preserved by turning off lights and fans, while leaving a classroom.
5. Faculty and students are often instructed to unplug the electric and electronic equipment after use.
6. Energy consuming tube lights and sodium lamps are gradually replaced by energy saving CFL/LED.
7. Replacement of old computer monitors with LCD Monitors to reduce electricity consumption and level of radiation.
8. Periodical maintenance and overhaul of power generators under AMC.
9. Regularly faucets and pipes are checked for leaks to avoid wastage of water.
10. Keeping the computer to sleep mode instead of screen saver.
11. Hostel kitchen uses the organic food crops obtained from our kitchen garden and farms to the possible extent.
12. Rain water harvesting system is available in all buildings.
13. Planting a variety of trees and maintaining the kitchen garden to keep carbon neutrality in the campus.
14. The students are instructed not to use polythene bags.
15. Paper cups and plates are used in canteen.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Self-appraisal of teaching staff has given some positive impetus among administrators and faculty members.
2. Every day attendance of the student in the first hour is updated by the staff members and it is informed to their parents immediately.
3. Centralised CIA examination with defined halls, hall superintendents and schedules.
4. Regular discourse by Swamiji's and Amba's to promote the 'Habit of Positive Way of Thinking' by inculcating belief and moral values in the sub-conscious minds of the faculty.
5. Resident SCSL students are guided by the faculty members in the hostel by intensive coaching with daily test writing practice.
6. The students who come from Tamil medium are given special training in English
7. Story Telling sessions by the students during assembly.
8. The management encourages the intellectual development of the students and staff by permitting them to attend many more conferences/seminars in our colleges on duty.
9. The management encourages conducting Faculty Development Programme which helps the teachers to deal with students with various learning disabilities and also helps the staff to develop professionally as an efficient role model teacher.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No	Plan of Action	Achievements
1	To Apply for the NAAC-Reaccreditation by December 2017.	Applied for NAAC Re-accreditation.
2	To Introduce Research courses by or after 2018-19 ( M.Phil – Maths, Chemistry and Computer Science).	Decided to apply after Re-accreditation
3	To Establish Research Centres (Commerce).	After receiving the guideship recognition from the University
4	To Shift admin office and Principal's office to Muthamizh block	New Admin Block constructed and shifted.
5	To enhance placements	It is in Process
6	To strengthen Institution-Industry Interaction.	It is in Process
7	To introduce Dossier system.	Decided to introduce from 2018-19

### 7.3 Give two Best Practices of the institution

#### **Title of the Best Practice I SELF-DISCIPLINE**

##### **Goal**

1. In our college we are giving great importance to self-discipline. Discipline is essential to mould our students and to lead them in the right path.
2. Eventually they integrate harmoniously hand, head and heart which lead to a holistic development.
3. We educate students not just for living but for life itself.

##### **The Context**

1. We are dealing with students from rural areas who are totally unaware of the importance of education, hence they are struggling to cope up with systematic learning.
2. It is the great challenge for us to get the co-operation of the students from disrupted family situations.
3. It is high defy to make the students to understand the value of the dress code, because the students are easily attracted by the fashionable society. We are protecting them the western monster which is trying to engulf them from out traditional values.

##### **The Practice**

1. Discipline is inculcated by prayer and by regular morning assembly where the students are exposed to the thoughts of sin's, philosophers and our leaders-the forefathers.
2. We allocate time for Value Education Classes. We see to it that the concepts are well registered in the minds of the students by conducting exams and encourage them by appreciating their prowess in the annual day functions and award of merit certificates.
3. A uniform dress code is adhered in our college.
4. Physical discipline is in practice at our college by propounding yoga practice, suryanamaskaram, ground mass drill exercises, sports activities.
5. Self-discipline among the students is observed within the college campus and out of the campus too, in giving respect to the elders and teachers to be at home also always.
6. The students as well as the teachers consider the class room as the place of worship. It is our practice to leave our sandals in proper order outside the class room which shows their respect for education, classroom – a Temple of learning and a sample of place discipline.
7. Regular Attendance
8. Practicing suryanamaskaram for hostel students regularly early in the morning.
9. Practice of waking up by 4 P.M., to keep their mind fresh and active.

##### **Evidence of Success**

1. We are conducting several seminars, workshops, conferences, intercollegiate competitions.
2. Whenever outsiders come to our college, they appreciate the hospitality, the cleanliness, discipline and spiritual atmosphere of our college.
3. All these responses we get from outsiders, because of the discipline that is imbibed and practiced by us. This is infused into the mind of our students who cannot say away from the beaten path.
4. All these activities lead them to do the great service to their family and to our nation even after the completion of the college courses.

##### **Problems encountered and Resources Required**

1. It is natural tendency of the students to talk while entering in to the Prayer hall sitting down for the prayer. In order to maintain silence during the assembly time we make the students to chant mantra as soon as they enter the prayer hall by engaging them mentally, physically and spiritually.
2. In order to sit in straight rows in the prayer hall, they are asked to stand in line in the same order outside the prayer hall to avoid clumsy formation.
3. We have many menials to keep the campus clean. In addition to that, our students maintain cleanliness by collecting and dropping wastes in the dustbins kept at various places of the campus. We are training our students to throw the wastages only in the dustbins.
4. Government Bus facility is not satisfactory. Hence, we have arranged college buses to for different directions, to gather the students and bring them at the right time to college.



## Title of the Best Practice II

### 2. Enhancement of Concentration Power through Yoga and Prayer

#### **Goal**

To improve the power of concentration.

#### **The context**

Since inception our college insists on the Harmonious development of the Hand, the Heart and the Head. Spiritual wisdom is essential to cultivate a balanced mind.

#### **The Practice**

1. **Daily routine** starts with a common prayer
2. Our prayer sessions act as a catalyst for the development of self-knowledge.
3. The **practice of prayer** intensifies our faith, nourishes our hope, and trains us to center ourselves in our relationships with the divine.
4. All students practice yoga at every wednesday to improve their respiration, energy, vitality and maintaining a balanced metabolism.
5. At the beginning and end of each hour all (students and staff) chant daily prayer.
6. The day ends by chanting **Shanthi** prayer.

#### **Evidence of Success**

1. Prayer sessions increase one's emotional/social maturity.
2. Prayer has given a sense of ease, comfort and protection, decreasing too much anxiety and irrational fear.
3. Sarada Sutas, during Alumnae meet reflect and highlights their experience about the spiritual training gained here.
4. The successes attained by Sarada Sutas are the live examples for the successes of our Prayer.

#### **Problems Encountered and Resources Required:**

At initial stages

1. Some of the students unable to do prayer with concentration.
2. They may feel sleepy during prayer.
3. They find difficult to sit on the floor.
4. But as they get practice, in due course of time they realize the benefits and the positive outcomes of the prayer which helps them to continue it without hesitation.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to environmental awareness / protection

1. Students are motivated to planting of sapling in the event of birthday.
2. Rain Water Harvesting installation in the buildings
3. Waste water channelization and utilization for gardening.
4. Hazardous chemicals, plastic and glass wastes disposal pit and usage RED bins for non-degradable wastes and GREEN bin for degradable wastes.
5. E-Waste Collection and disposal practice
6. Free from ground water and soil pollution by using organic fertiliser from a large scale Vermi-Compost yard.
7. Our vehicle operators are instructed to avoid horn and raise the speed inside the campus.
8. Plantation of large number of saplings in the campus.
9. Minimal usage of electricity is maintained by switching off the lights and fans when not in use.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

***STRENGTH***

1. Self – discipline, simplicity, humbleness and Spirituality – Prayer for harmonious development of the Head, the Heart and the Hand.
2. Green Uniform Sari – the college brand in the city.
3. All Activities are student centric with F-3 concept (Friction Free Functioning)
4. Yoga/Surya Namaskar (daily) by all hostel students and weekly by dayscholars.
5. Academic Interaction Record of Teachers to ensure academic accountability.
6. Students are strongly motivated with P-3 concept (Participation, Presentation and Publication of research Papers) towards contribution in the conferences/symposia/Seminars.
7. Final UG students are assigned with group projects/field survey which is beyond the University requirement.
8. Life Training activities for residential students.
9. Teaching of Sanskrit certificate course through the Deemed University Rashtriya Sanskrit Sansthan, Ministry of Culture, and Government of India.
10. Inculcation and chanting of Vedic mantras and teaching of Epics and Bhagavat Gita.
11. Green Clean Campus with Sacred Garden, Herbal garden, Dairy and Organic farming.
12. Celebration of National Festivals, Global/National Personalities and Recognition of National and international Days
13. Periodical conduct of bridge course, orientation, motivation, confidence building, placement preparation Programme etc.,
14. Confidence in bringing the enrolled children as Nirai Nangaiyar, the Perfect Women.
15. Students are under the direct supervision of people from monasteries besides the routine services of the Institutional functionaries.

***WEAKNESSES***

1. Rural first generation Economically weak learners
2. Inadequate funding for conducting thrust area based training programmes, conferences and workshops.
3. Most parents are hesitant to send their children for jobs at distant places in spite of our counseling in the Parent-Student-Teacher colloquium.
4. Lack of Government scholarships for OBC students.

***OPPORTUNITIES:***

1. Education here is with A-3 concept i.e Accessible, Affordable and Appropriate.
2. Availability of vocational and skill based training.
3. Multifaceted programmes through academic and co-curricular forums.
4. Value inculcation at all levels by all means by the faculty members.
5. Cultivation of leadership qualities by delegating various responsibilities in the comities
6. Students get the chance of getting many merit certificates.
7. Endowment Prizes for Merit students who excel at University and as college Topper.
8. Hostel inmates have ample opportunity and time to excel in technical Typing, office automation and training in imbibing cultural talents.

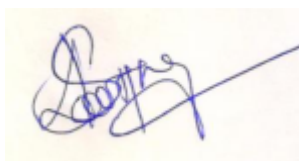
***CHALLENGES:***

1. Drop outs due to marriage or other societal reasons.
2. Face difficulties due to financial constraints.
3. Teaching the first-generation learners who are socially, economically under privileged.
4. Satisfying the current generation girls amidst the changing anti-culture

**Plans of institution for next year**

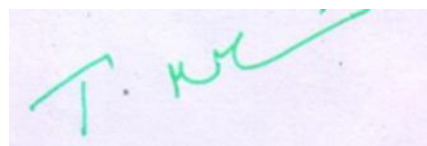
1. To sign more MoUs with Industries.
2. To increase the admission level.
3. To apply for major/minor research projects.
4. To unveil the Sr Nivedita Smart Class Room and Language Lab for use.

Name: **Ms. S. KAVITHA**



*Signature of the Coordinator, IQAC*

Name: **Dr. (Mrs.) T. MANIMEGALAI**



*Signature of the Chairperson, IQAC*