

Meeting No : 02/23-24



PAGE  
DATE

Date : 15/06/23

Place : Library

Time : 3.00 p.m - 3.30 p.m

1. Discussion regarding  
Schedule for Bridge Course

Date of Bridge Course

→ For III year - 19/06/23 & 20/06/23

→ For II year - 21/06/23 & 22/06/23

→ For I year - 26/06/23 & 27/06/23

Day-1

10.30 - 11.00 - Grouping the students & Select  
the Head of the team

11.00 - 11.15 - Break

11.15 - 12.40 - ~~Group~~ Setting - APVP - Chief Guest

12.40 - 1.30 - Lunch Break

1.30 - 2.00 - Craft work in Paper. Marks  
based on innovation and  
number of items - 10 marks.

2.00 - 2.30 - Self Narration - Tamil

2.30 - 3.00 - Emotional Intelligence -  
Speech by Principal.

3.00 - 3.30 - Preparation for the next day.

Day-2

10.00 - 10.15 - Story telling by the students

10.15 - 11.15 - Pick and Speak - heritage  
information

11.15 - 11.30 - Break

11.30 - 11.45 - Career guidance - Central  
& State Govt scheme &  
Job opportunities

12.45 - 1.30 - Lunch

1.30 - 3.00 - Form filling

3.00 - 3.30 - Smart behaviours by the  
Principal &

Feedback from the students

Signature of the HoD  
15/06/23



HOD Meeting

27.12.23

→ From the first year students we should collect address for the purpose of admission.

→ Make a good relationship with Parents by conducting Parents teachers meeting.

→ Honor for aganaka Namam.

HOD Meeting

8.1.24.

→ Feed back regarding flip learning.

→ Every sign should be with date including logbook.

→ All the staff members should know about all the resources of <sup>our</sup> college.

→ E-content & PPT should send to Rajarathi Mam.

→ Discuss about Preparation of Dept work.

→ Pongal celebration will be on 12.1.23.

→ Things should busy by students.

S. KAVITHA - ~~Stenographer~~

S. PRABHADEVI - ~~Teacher~~

M. MOHANAPRIYA - ~~Teacher~~

S. JAYABHARATHI PRIYA - ~~Teacher~~

S. VIJAYA LAKSHMI - ~~Teacher~~

P. KIRUTHIKA - ~~P.H~~