

Name : S.JAYALAKSHMI
Department : Hospital Administration
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Year of Experience : 6 months



Professional Summary

Results-driven Hospital Administration professional with [6 months] of experience in management and oversight of a hospital's operations, including patient care, finances, and daily functions, to ensure the facility runs efficiently and provides high-quality care. Strategic planning, managing budgets and resources, ensuring regulatory compliance, and overseeing staff, all while making sure patient safety and care standards are maintained. Adopt at collaborating across teams to deliver innovative, efficient, and scalable solutions. Committed to continuous learning and applying emerging technologies to enhance organizational performance.

Qualification

DEGREE	BRANCH	INSTITUTION/UNIVERSITY	YEAR OF PASSING
M.Sc.,	Hospital Administration	Srimati Indira Gandhi College, Trichy	2025
B.Sc.,	Hospital Administration	Annai Women's College, Karur	2023

Work Experience

Name of Institution	Address of Institution	Year of Experience
Sri Sarada Niketan College of Science for Women.	Esanatham road, Kodangipatti, Karur-5	6 Months

Academic Position And Other Responsibilities

- Holding the position of Assistant professor of Hospital Administration from 19.06.2025 to present.
- Member of staff welfare committee from 2025 to present.
- Member of student program in charge from 2025 to present.

E-Content:

S.no	Subject	E-Content
1	Introduction To Hospital Services	https://www.slideshare.net/slideshow/introduction-to-hospital-services-level-of-health-care/284170309 https://www.slideshare.net/slideshow/health-team-role-of-health-personel-pptx/284170657
2	Principles Of Hospital Administration Ii	https://www.slideshare.net/slideshow/communication_types-of-communication-pptx/284170763 https://www.slideshare.net/slideshow/leadership-_-hospital-administration_pptx/284182346
3	Legal Aspects In Hospital Management	https://www.slideshare.net/slideshow/consumer-protection-act-rights-of-consumers/284170511 https://www.slideshare.net/slideshow/drugs-and-cosmetics-act-structure_-ppt-pptx/284182685
4	Infection Control	https://www.slideshare.net/slideshow/infection-control-committe_-objectives_functions-pptx/284182566 https://www.slideshare.net/slideshow/biomedical-waste-management_-objectives_pptx/284195720
5	Hospital Organization And Research Methodology	https://www.slideshare.net/slideshow/biomedical-waste-management_-objectives_pptx/284195720